

ACCESSING HEALTH AND HUMAN SERVICES PROGRAMS

MOST COMMONLY REQUESTED DOCUMENTS



	CALIFORNIA CHILDREN'S SERVICES (CCS) (800) 288-4584	CHILD HEALTH & DISABILITY PREVENTION PROGRAM (CHDP) (800) 993-2437	HEALTHY KIDS (888) 4LA-KIDS	HEALTHY FAMILIES (888) 747-1222	MEDI-CAL (877) 597-4777	MEDICARE (800) MEDICARE	CALWORKS (877) 481-1044	CASH ASSISTANCE PROGRAM FOR IMMIGRANTS (CAPI) (877) 481-1044	FOOD STAMPS (877) 597-4777	GENERAL RELIEF (877) 481-1044	IN-HOME SUPPORTIVE SERVICES (IHSS) (888) 944-IHSS	WOMEN, INFANTS AND CHILDREN (888) WIC-BABY	CHILD SUPPORT SERVICES (800) 615-8858	MENTAL HEALTH (800) 854-7771
	HEALTH						INCOME SUPPORT						OTHER SERVICES	
PROGRAM FEES/CO-PAYMENT	✓		✓	✓										
Required Documents														
Birth Certificate (for each applicant)				✓			✓	✓		✓	✓		✓	
Resident Alien Card (If not a US Citizen) or other residency documents				✓	✓	✓	✓	✓	✓	✓	✓			
Proof of California Residency: Driver's License, State ID Card or current letter mailed to you at your address	✓		✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
Social Security Card					✓	✓	✓	✓	✓	✓	✓		✓	✓
Medicare Card or other health insurance card	✓	✓			✓		✓		✓	✓	✓		✓	✓
Marriage Certificate							✓			✓	✓			
School Enrollment/Attendance Papers							✓			✓				
If pregnant or applying for unborn child, Proof of Pregnancy				✓	✓		✓		✓	✓		✓		
Proof of Income	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
<u>If unearned income:</u> child support and/or spousal support award letter, copies of check received or statement from Child Support Services Department for last month	✓		✓	✓	✓		✓						✓	
Proof of Resources: all current bank statements, property statements, auto registrations, life and/or burial insurance policies, life estate agreement					✓		✓	✓		✓	✓			
Proof of Expenses/Proof of Deductions: work clothing and transportation costs, current taxes, medical insurance, etc.	✓		✓	✓	✓		✓	✓	✓	✓			✓	
PROOF OF INCOME & EXPENSES: If you have any of the documents listed in the two sections below bring them with you.														
INCOME							EXPENSES							
<u>If employed:</u> copy of most recent pay stub with name of employer and person who worked OR Signed statement from employer with gross monthly income stated and dates received							For care of a child or disabled adult: receipts, bill or cancelled checks that show name of the person cared for, cost of care, and the name of the person who paid for the care							
<u>If self-employed:</u> copy of last year's federal income tax return (with Schedule C) or last 3 months' profit and loss statements							For housing and utility costs: receipts or bills that show user's name and amount due							
<u>If disabled or retired:</u> copies of award letters or bank statements showing direct deposits							For medical costs for the disabled or persons age 60 or older: bills, receipts, or cancelled checks that show the name of the person who incurred the expense, cost and name of person who paid for the care							
<u>If currently receiving benefits:</u> proof of the amount (i.e. unemployment insurance, Social Security, workers compensation, veteran income checks or disability insurance)							For court ordered support payments: receipts, cancelled checks or money orders that show who the payment was for and the amount paid							
<u>If income from a loan:</u> copy of loan papers with the name of person who is receiving the loan, the amount and current balance							For self employed: signed receipts, cancelled checks or statements from whom you get your supplies							



WHERE TO ACCESS THE MOST COMMONLY REQUESTED DOCUMENTS

<i>DOCUMENT</i>	<i>DEPARTMENT</i>	<i>PHONE NO. & WEBSITE ADDRESS</i>
Birth, Death, and Marriage Certificates	Registrar Recorder/ County Clerk Department Headquarters 12400 Imperial Highway Norwalk, CA 90650	1-800-201-8999 www.lavote.net
Resident Alien Cards or other Residency Documents	U.S. Citizenship and Immigration Services	1-800-375-5283 www.uscis.gov
Proof of California Residency: Driver's License, State ID	California Department of Motor Vehicles (DMV)	1-800-777-0133 www.dmv.ca.gov
Social Security Card	Social Security Administration (SSA)	1-800-772-1213 www.ssa.gov
Copies of Income Tax Return	Internal Revenue Service (IRS)	1-800-829-1040 www.irs.gov
Child Support Documents	Child Support Services Department	1-800-615-8858 or (323) 890-9800 in LA County Childsupport.co.la.ca.us

KEY COUNTY OF LOS ANGELES HEALTH & HUMAN SERVICES PROGRAMS

- CALIFORNIA CHILDREN'S SERVICES (CCS)
(800) 288-4584
- CHILD HEALTH & DISABILITY PREVENTION PROGRAM (CHDP)
(800) 993-2437
- HEALTHY KIDS
(888) 4LA-KIDS (452-5437)
- HEALTHY FAMILIES
(888) 747-1222
- MEDI-CAL
(877) 597-4777
- MEDICARE
(800) MEDICARE (633-4227)
- CALWORKS
(877) 481-1044
- CASH ASSISTANCE PROGRAM FOR IMMIGRANTS (CAPI)
(877) 481-1044
- FOOD STAMPS
(877) 597-4777
- GENERAL RELIEF
(877) 481-1044
- IN-HOME SUPPORTIVE SERVICES
(888) 944-IHSS (944-4477)
- WOMEN, INFANTS AND CHILDREN
(888) WIC-BABY (942-2229)
- CHILD SUPPORT SERVICES
(800) 615-8858 OR (323) 890-9800
- MENTAL HEALTH
(800) 854-7771

OTHER NUMBERS OF INTEREST

- ACCESS FOR INFANTS AND MOTHERS
(800) 433-2611
- SUPPLEMENTAL SECURITY INCOME
(800) 772-1213
- LOW INCOME HOUSING INFORMATION
(800) 731-HOME (731-4663)
- INFO-LINE
(800) 339-6993
- COUNTY OF LOS ANGELES JOB HOTLINE
(800) 970-5478

*For additional copies of this form, please log on to the Chief Administrative Office at cao.co.la.ca.us, Service Integration Branch